

SCHOOL ADVISORY COUNCIL MEETINGS MINUTES, SACRED HEART, WINGHAM

DATE: September 8, 2009 @ 7:00 p.m.

PRESENT: Greg McLean, Amy Cronin, Kelly Anderson, Mary Adele Davies, Annette Jessen, Lorraine McIlhargey, Cindy van Nes, Tanya Slater, Sandra Skinn, Anne Marie Fear, Sally Campeau, Barb Marklevitz, Desiree Curtis Good, Kathleen MacDonald, Angie Bross, Kevin Schmidt, Bill Townsend, Mary McInnes, Mary Weiler, Mariah House, Melissa Heimpel, Denise Lockie, Margaret Schiestel, Francine Long

REGRETS: Mary Ellen Foran, Rina Jacobs

AGENDA ITEMS:	DISCUSSION/INFORMATION	DECISIONS/ACTIONS
1. Opening Prayer		
2. Review of last minutes		<ul style="list-style-type: none"> • No errors or omissions.
3. Treasurer's Report	<ul style="list-style-type: none"> • Mary Adele reported, as of August 31, 2009, a balance of \$9,101.17 (including a \$1000 holdback for sun shelter). 	<ul style="list-style-type: none"> • Received \$50 from Board for blueprints • Need to submit remaining receipts to Board for reimbursement
4. Principal's Report	<ul style="list-style-type: none"> • LSAC: What LSAC does. Need volunteers, committees: <ul style="list-style-type: none"> ○ Head lice check (would like to do monthly) ○ Safe & Healthy School Committee ○ School Improvement Committee • School improvement: DRA (developmental reading assessment: K-3; CASI: Gr. 4-8; inference, summarizing) • Assemblies: Fruits of the Holy Spirit (instead of Virtues) (e.g. kindness) • H1N1: school response <ul style="list-style-type: none"> ○ Question: Mariah House: would board consider inputting hands-free taps? • School potluck: 6:00 p.m. Thurs., Sept. 17th 	<ul style="list-style-type: none"> • Mary McInnes volunteered. Mary Schuitt has helped in past. • Snack program • Ways to improve: academic, parental involvement. • Handwashing techniques reviewed with students. • Greg will mention to board. • Volunteers needed for set up, cleanup
5. Old Business	<ul style="list-style-type: none"> • Sun shelter <ul style="list-style-type: none"> ○ Felt it's not sturdy enough. Volunteers considering options for stabilizing structure: 1. concrete wall (18"-24"); railing (brace); welding. Need more funds @\$200-300 ○ 2 picnic tables to come 	<ul style="list-style-type: none"> • Majority in agreement to contribute more funds in order to stabilize structure.

6. New Business

- Elections:
- Need an executive of 5 voting members. Executive will not make decisions until a meeting has been held or members have been contacted by email.
- The floor was opened for nominations for the position of Treasurer:
 - Mary Adele Davies was nominated by Tanya Slater;
 - Motion was 2nd by M. House, 3rd by Kevin Schmidt;
 - Mary Adele accepted nomination; the floor was closed for nominations.
- The floor was opened for nominations for the position of Secretary:
 - Annette Jessen was nominated by M.A. Davies;
 - Motion was 2nd by M. Heimpel, 3rd by Mary Weiler;
 - Annette accepted the nomination; the floor was closed for nominations.
- The floor was opened for nominations for the position of Chair:
 - Kevin Schmidt was nominated by M.A. Davies;
 - Bill Townsend was nominated by Lorraine McIlhargey; Bill declined;
 - Motion for Kevin was 2nd by ??;
 - Kevin accepted the nomination; the floor was closed for nominations.
- The floor was opened for nominations for the position of Vice-Chair:
 - Lorraine McIlhargey and Sandra Skinn were nominated by Kelly Anderson; both declined;
 - Mary McInnes was nominated by Annette Jessen;
 - The motion was 2nd by Desiree Good, 3rd by Kathleen MacDonald;
 - Mary accepted the nomination; the floor was closed for nominations.
- The floor was opened for nominations for the position of Advisor:
 - Lorraine McIlhargey and Sandra Skinn were nominated by Kelly Anderson;
 - The motion was 2nd by Mary Adele, 3rd by Mary McInnes;
 - Sandra and Lorraine accepted the nominations; the floor was closed for nominations.

- Our new executive committee for the 2009/2010 school year is:
 - Chair – Kevin Schmidt
 - Vice-Chair – Mary McInnes
 - Treasurer – Mary Adele Davies
 - Secretary – Annette Jessen
 - Advisors – Sandra Skinn, Lorraine McIlhargey

	<ul style="list-style-type: none"> • Committee Groups: <ol style="list-style-type: none"> 1. Faith 2. Communications 3. Fundraising • Visioning for the future • Agendas • Parent Council Name: <ul style="list-style-type: none"> ○ Proposed names: Sacred Heart Advisory Council (SHAC), Sacred Heart Parent Council. Name needs to reflect importance of Catholic element of school. • Snack box: <ul style="list-style-type: none"> ○ Annette discussed how snack box program works. Need help. 	<ul style="list-style-type: none"> • Faith Cte: monthly bulletin board, Rosary Apostolate. <ul style="list-style-type: none"> ○ Members: Bill Townsend, Cindy van Nes • Communications Cte: Bill Townsend will act as liaison between parent council, parents & church; school info to be placed in newspapers, parish bulletin. <ul style="list-style-type: none"> ○ Members: B.Townsend, Desiree Good, Anne Marie Fear • Fundraising Cte: <ul style="list-style-type: none"> ○ Members: Sandra Skinn, Margaret Schiestel, D.Good, Francine Long, Kathleen MacDonald, Angie Bross ○ Need LSAC's, Principal's approval, board's approval on what we're raising \$ for: e.g. drama/dance, scanners. Kelly to look into who's available for drama/dance. ○ 1st fundraiser – Norcard (45% return), Green's Meat Market (\$5/box return), Elmira Poultry – forms to go home Fri. Sept. 11, due back Tues. Sept. 29 (to coincide with photo order forms) ○ 2nd fundraiser – Lasagne Supper ○ Smiley cookies: school or Gr. 7/8 or Gr. 8 grad. To be discussed @ grad. committee. • Visioning: to be discussed at next meeting. • \$3/agenda approved • No final decision re name. • Kathleen MacDonald and Tanya Slater volunteered to help.
7. Community Report	<ul style="list-style-type: none"> • Sally Campeau (retiring position as community rep) 	<ul style="list-style-type: none"> • October 17th Gala @ Kof C centre => major fundraiser for parish; NYNY theme • October 31st CWL bazaar • Sacred Heart Church hosting Carolfest December 3rd • Sacred Heart Church hosting Christmas Bureau for next 2 yrs. Dec. 7-11th is week of collection; distribution will be held over 3 days the following week

8. Other	<ul style="list-style-type: none"> • Questions: • Mariah House: Will there be a Grade 8 graduation committee? • Kevin Schmidt addressed question of using % of fundraising towards Gr. 8s. • School Photos 	<ul style="list-style-type: none"> • Melissa Heimpel, Mary Weiler interested in committee. Need to contact Greg separate from parent council. • Question to be addressed at graduation committee. Consider cutting costs by approaching public schools to share venue/decorations. • Sept. 29th
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ADJOURNMENT: 9:05 p.m.

DATE OF NEXT MEETING: Tuesday, October 6, 2009 @ 7:00 p.m.

PROPOSED DATES FOR FUTURE MEETINGS:

(2009) November 10th, December 8th, (2010) January 19th, March 2nd, April 13th, May 11th, June 15th.